# Information from A–Z

**1. Camping site**
The parking of caravans and mobile homes at the Exhibition Center Nuremberg is prohibited. Please use the camping site only a few minutes drive away. 160 spaces, opening times: all year round. Prices: on request. Facilities: sanitary facilities, bistro, playground, table tennis, tennis court. You should inquire about vacancies a few days before arrival.
Knaus Camping park Nürnberg
Hans-Kalb-Straße 56, 90471 Nürnberg
T +49 9 11 9 81 27 17, F +49 9 11 9 81 27 18
nuernberg@knauscamp.de, www.knauscamp.de

**2. Cash dispensers**
Entrance Mitte and Entrance Ost.
Cash obtainable with EC-card or credit card.

**3. Catering**
Lehrieder Catering-Party-Service GmbH & Co. KG
https://lehrieder.de/messe-kongress/
Exhibition center restaurants, stand catering, catering arrangements for receptions, conferences and meetings.

**4. Cleaning**

4.1 **General cleaning**
Cleaning of the site, halls and gangways is arranged by the organizer. The cleaning company commences final cleaning at 20:00 on the last assembly day. Cartons, battens, planks, crates etc. still in the gangways at this time will be regarded as refuse and removed (see Info 4, 6.1 – "Waste Management").

4.2 **Stand cleaning**
Form S3.20

| | |
|---|---|
| Kiefer GmbH | (Halls 3A, 4A, 7A, 3–7) |
| dias Dickmann Industrie- und Anlagenservice GmbH | (Halls 1, 2, 3C, 8–12) |

For security and liability reasons, the stand cleaning to be performed by the exhibitor itself must be completed 30 minutes after closing time.

**5. Communication/Telecommunications**
Forms S2.40 – S2.46

**6. Compressed air supply**
Form S2.20
SPIE SAG GmbH
Connections to the main supply network may only be made by the ServicePartner appointed by the organizer. It is recommended that work within the stand is also carried out by this company.

**7. Conference/meeting rooms for press conferences**
Conference and meeting rooms of all sizes are available for exhibitor press conferences in the Exhibition Center Nuremberg. Please notify us of your requirements, quoting date and number of persons.
Please coordinate the dates planned for press conferences with the NürnbergMesse Public Relations department.
press@feuertrutz-messe.de

**8. Customs**
The customs office on the exhibition site is open for large international exhibitions (ServicePartnerCenter, 1st floor). The opening times are shown in the Last-Minute Information. You can also contact our forwarding agents about customs matters; see Item 23 "Forwarding agent, transport services").

**9. Delivery of goods**
See Item 46 "Traffic and parking regulations".

**10. Dispensing equipment**
Dispensing systems intended for operation at the event must be provided with a risk assessment issued by the manufacturer or renter and this must be shown on request.

**11. Electric charging station**
11 charging pillars with 2 connections each are available on the site of NürnbergMesse GmbH. Information about their location and terms of use is obtainable at www.nuernbergmesse.de/en/e-charging-station.
For further information, please contact:
Harald Knaus – Der Elektroprofi GmbH
T +49 9 11 86 06-88 80
emobility@nuernbergmesse.de

**12. Electricity supply**
Form S2.10
SPIE SAG GmbH
Connections to the main supply network may only be made by the ServicePartner appointed by the organizer. It is recommended that work within the stand is also carried out by this company.

**13. e-mobility** – see item 11 electric charging station

**14. Empty containers**
Form S3.30
The storage of empty containers on the stands, in the halls or in the loading yards is not permitted during assembly, exhibition or dismantling. Containers are to be collected and stored by the respective exhibition forwarding agent.

**15. Exhibition Services**
The Exhibition Services Team advises you on all kinds of services. The team can be reached before the event on:
T +49 9 11 86 06-80 00, F +49 9 11 86 06-80 01.
During the assembly times and during the event in the ExhibitorShop on site (Service 5/6, top floor) on:
T +49 9 11 86 06-80 05, F +49 9 11 86 06-80 03.
The respective location and the times are given in the Last Minute Information.

**16. Exhibitors kitchens**
Exhibitors requiring cold or warm water can use **three** kitchens set up for this purpose in the following areas during the event: basements of Service 1, Service 9 and hall 10.

**17. ExhibitorShop on site**
Service 5/6, top floor
In the ExhibitorShop on site, the Exhibition Services Team and Service-Partners of NürnbergMesse offer their services concentrated in one place to minimize the time spent by exhibitors obtaining information. The respective times at which they are present are given in the Last Minute Information.

**18. Fire extinguishers**
Form S2.70

**19. Fire service**
Form P2
Exhibition Center Nuremberg, Feuerwache 5
Fire service staff carry out inspection tours during the assembly period to check that stands comply with the fire prevention regulations. Accurate planning of stands in advance and compliance with instructions avoid delays and interruptions during assembly.
**Please observe the fire prevention regulations (Technical regulations Info 4) and ensure that Form P2 is returned, if applicable.**

**20. First aid service**
OperationCenter in the Exhibition Center Nuremberg
Emergency Call at the Exhibition Center Nuremberg
T +49 9 11 86 06-70 00

**21. Floral stand decoration and stand design, landscaping services**
Forms S1.80, S1.85
The ServicePartners stay in the service areas of the halls in use until the start of the event.

**22. Forwarding address**
Event, hall, stand number, exhibitor
Messezentrum, 90471 Nürnberg

**23. Forwarding agent, transport services**
Form S3.30

| | |
|---|---|
| Schenker Deutschland AG | (Halls 3A, 4A, 7A, 3–7) |
| Kühne + Nagel (AG & Co.) KG | (Halls 1, 2, 3C, 8–12) |

Safety and liability reasons require lifting equipment such as forklift trucks, cranes etc. to be requested solely via the respective exhibition forwarding agent.
Please note: The minimum charging unit for personnel and equipment is 1.0 hour.

**24. Furniture rental**
Forms S1.50–S1.67

**25. get*it!* – Exhibition Services express**
Takes care of the things you've forgotten that are not obtainable directly on the exhibition site – quickly and reliably!
T +49 9 11 86 06-80 90, getit@nuernbergmesse.de

**26. Guarding of halls and stands**
Form S3.40
ESS Erlanger Sicherheits-Service GmbH
Exhibition halls are guarded during the official assembly and dismantling periods and for the duration of the event. However, this does not constitute any liability of the organizer. Additional stand guards are recommended and can only be ordered through the ServicePartner.

**27. Hostesses/service personnel/helping hands, exhibition events, staff**
Forms S4.30, S4.31, S4.40

# Information from A–Z (continued)

**28. Insurance**
Form S4.70
Insurance cover is recommended for exhibits and stand fittings. The organizer can arrange exhibition insurance cover (transport and duration of event) and exhibitor liability insurance.

**29. Lettering**
Forms S1.70, S1.71

**30. Lift platforms** – see working platforms

**31. Media and event equipment**
Forms S2.60, S2.61 and S2.62
MAS MEDIEN AKTIV SERVICE GmbH
pave GmbH

**32. Medical assistance**
See Item 20 "First aid service"
Emergency services
Emergency Call at the Exhibition Center Nuremberg
T +49 9 11 86 06-70 00

**33. Order confirmation**
Written confirmation is not issued in every case on receipt of service order forms. However, correspondence will follow on points in need of clarification.

**34. Parking for exhibitors**
Form S3.50

34.1 **Parking for cars**
The marked parking areas are available for parking cars. They are manned on the days of the event from 7:00 to 19:00 or until the end of the respective event each day.
**Permanent parking permits are valid only for cars.**

34.2 **Parking for trucks, trailers, vans, etc.**
The parking of trucks, trailers, vans, swap bodies, caravans and mobile homes is prohibited during the exhibition in the areas marked as parking areas, in the loading yards of the Exhibition Center Nuremberg (except for delivery, which is restricted to a maximum of 30 minutes) and in the "Große Straße". This regulation also applies to vehicles which give the impression of being trucks, trailers, vans, swap bodies, caravans and mobile homes.
Vehicles can be parked during the exhibition in the parking areas.
**The organizer is entitled to remove vehicles parked in the parking areas or the loading yards at 2:00 the morning of the first day of the event by having them towed away at the cost of the vehicle owner or user.**
The exhibitor agrees to ensure that third parties appointed by him such as exhibition service companies, hauler etc. also comply with these regulations.
Please also see Item 46.
The display of advertisements, company signs etc. or any other publicity measures on the exhibitors or visitors car parks is prohibited.

**35. Photography**
Only the ServicePartner is allowed to carry out commercial photography work during an event. Exhibitors can take photographs of their own stand as required. If a photographer other than the approved exhibition photographer Bischof & Broel, T +49 9 11 53 35 33,is to be appointed to carry out commercial photography work, special permission at extra cost **must** be obtained from Exhibition Services by not later than 21 days before the start of the event. This also applies unconditionally for video and other film shootings and productions. Please contact Exhibition Services, T +49 9 11 86 06-84 45.

**36. Public address announcements in halls**
In the interests of exhibitors and visitors, paging and advertising announcements in the halls are not permitted.

**37. Refuse and waste disposal**
Form S3.21
Friedrich Hofmann Betriebsgesellschaft mbH
**See Info 4 – "Guidelines for handling waste"**

**38. Signs, lettering**
Forms S1.70, S1.71

**39. Scissor work platforms** – see working platforms

**40. Sinks for use by painters**
Paint containers, paint brushes etc. are not to be washed out in the toilets and washrooms etc. Suitable rooms with sinks are provided in the basements of Service 1, Service 9 and in the halls 10.0 and 10.1.

**41. Stand construction**
Forms SV.01, SV.02, S0.10 – S1.45
Mesomondo GmbH
Holtmann Messe + Event
Messebau Wörnlein GmbH

**42. Stand fittings, additional**
Forms S1.50 – S1.67, S2.50

**43. Taxi service**
Taxi ranks in the Exhibition Center Nuremberg at the entrance areas
T +49 9 11 1 94 10

**44. Telecommunications/Communication**
Forms S2.40 – S2.46

**45. Toilets**
Toilet facilities are available free of charge.

**46. Traffic and parking regulations**
Parking in the immediate vicinity of halls, especially in loading yards and in front of the exits is prohibited for all types of vehicles for the duration of the event. During the assembly and dismantling periods, vehicles may only halt in these areas for loading and unloading.
**Access to interior areas is not possible at all.** To prevent possible hindrance to the fire service, vehicles are to be removed immediately on completion of this work and can be parked on the designated parking areas.

**Vehicle access to the loading yards** is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits stated below.

Time limits during **assembly**:
- **1 hour** for loading and unloading cars and vehicles **up to 2.8 tons**
- **2 hours** for loading and unloading vehicles **over 2.8 tons**

Time limits during **dismantling**:
Vehicle access to the loading yards on the last day of the event is not possible from 13:00 until approx. 1,5 hours after the end of the exhibition due to delivery of empty containers by the exhibition forwarding agents.

Access is possible:
- **1,5 hours after the end of the exhibition** for cars and vehicles **up to 2.8 tons**
- **2 hours after the end of the exhibition** for vehicles **from 2.8 to 7.5 tons**
- **3 hours after the end of the exhibition** for vehicles **over 7.5 tons**

Length of stay:
- **1 hour** for loading and unloading cars and vehicles **up to 2.8 tons**
- **2 hours** for loading and unloading vehicles **from 2.8 to 7.5 tons**
- **3 hours** (extension possible) for loading and unloading vehicles **over 7.5 tons**

The exact access times may vary and are notified at the entrance gates.

**47. Travel service, hotel reservations**
Forms S4.19, S4.20, S4.21

**48. Water supply and drainage**
Form S2.30
August & Jean HILPERT Messe-Service GmbH (Halls 3A, 4A, 7A, 3–7)
Brochier Gebäudemanagement GmbH (Halls 1, 2, 3C, 8–12)
Connections to the main supply network may only be made by the ServicePartner appointed by the organizer. It is recommended that work within the stand is also carried out by this company.

**49. Wireless LAN**
Form S2.42
available throughout the exhibition site, except parking areas.

**50. Working equipment** – see working platforms

**51. Working platforms**
Form S3.32
For safety and liability reasons, working platforms etc. may only be requested via our ServicePartner SPIE SAG GmbH.