

CHECKLIST & DEADLINES

FOR YOUR PARTICIPATION

FeuerTrutz 2021

23 - 24 June 2021 // Nuremberg, Germany

CHECKLIST

WHEN

<input type="checkbox"/>	Submitting the ONLINE APPLICATION FORM	until 15.12.2020
<input type="checkbox"/>	Receipt of your CONFIRMATION OF APPLICATION via e-mail	after dispatch of application
<input type="checkbox"/>	Receipt of your STAND SPACE CONFIRMATION via e-mail <ul style="list-style-type: none">■ login data for your exhibitor area■ floor plans	3 – 5 February 2021
<input type="checkbox"/>	Receipt of your INVOICE via e-mail	
<input type="checkbox"/>	Free supply of ADVERTISING MATERIAL (online + print) on demand INVITE YOUR CUSTOMERS to your stand <ul style="list-style-type: none">■ Online banner for your homepage / e-mail■ visitor mailings (Templates at feuertrutz-messe.de/downloads)■ send out your e-codes and admission vouchers■ Voucher monitoring (Questions? Give us a call!)	from 17th Februar< 2021
<input type="checkbox"/>	Check your ONLINE ENTRY at “Exhibitors & Products” (Serves as a template for your entry in the Exhibition Catalogue)	March 2021
<input type="checkbox"/>	Book your EXCLUSIVE MARKETING and MARKETING PACKAGES Attract the visitors' attention – before, during and after FeuerTrutz 2021!	as long as available
<input type="checkbox"/>	ORDER additional SERVICES on time in the exhibitor area <ul style="list-style-type: none">■ suspension■ all other technical services such as: stand construction, hostesses, stand catering, water, electricity, compressed air supply, WiFi, working platforms, forwarding agent, parking permits, guarding, cleaning etc. Please note that orders received after the mentioned deadlines will be subject to an express processing surcharge amounting to 25 % of the ordered value.	until 11.3.2021 until 1.6.2021
<input type="checkbox"/>	Fill in the STAND DESIGN CHECKLIST in the exhibitor area	until 24 May 2021
<input type="checkbox"/>	PASSES : register them in the exhibitor area	possible until 24 June 2021
<input type="checkbox"/>	Book MEETING ROOMS	
<input type="checkbox"/>	Organise your travel arrangements: TRAVEL, HOTELS AND STAYING in Nuremberg	

FeuerTrutz 2021	Assembly	21 – 22 June 2021	7:00 – 19:00
	Opening times	23 June 2021 24 June 2021	9:00 – 17:00 9:00 – 17:00
	Dismantling	24 June 2021 25 June 2021	17:00 – 22:00 7:00 – 19:00

DO YOU HAVE ANY QUESTIONS? FEEL FREE TO CONTACT US!

Your Exhibition Team
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NÜRNBERG MESSE

