The following information and guidelines, the "Special Conditions for Participation in it-sa – The IT Security Expo and Congress 2020" and "General Conditions for Participation in Fairs and Exhibitions" included with the application form, and the NürnbergMesse site regulations (hereinafter referred to as General Terms of Business of NürnbergMesse) constitute the contractual basis for participation in it-sa 2020.

Please note Info 3: "Information from A–Z"

1. Assembly

<table>
<thead>
<tr>
<th>Day</th>
<th>1 October 2020</th>
<th>2 October 2020</th>
<th>3 October 2020</th>
<th>4 October 2020</th>
<th>5 October 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 20:00</td>
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<tr>
<td>Friday</td>
<td>7:00 – 22:00</td>
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<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
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<tr>
<td>Saturday</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
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<tr>
<td>Monday</td>
<td>7:00 – 22:00</td>
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<td>7:00 – 22:00</td>
<td>7:00 – 22:00</td>
<td>7:00 – 20:00</td>
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</tbody>
</table>

Exhibition stands on which assembly has not been started by 15:00 on Monday, 5 October 2020 will be decorated by the organizer at the exhibitor’s cost, if they cannot be otherwise disposed of.

2. Opening times

<table>
<thead>
<tr>
<th>Day</th>
<th>6 October 2020</th>
<th>7 October 2020</th>
<th>8 October 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>9:00 – 18:00</td>
<td>9:00 – 18:00</td>
<td>9:00 – 17:00</td>
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<tr>
<td>Wednesday</td>
<td>9:00 – 18:00</td>
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<tr>
<td>Thursday</td>
<td>9:00 – 17:00</td>
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</tbody>
</table>

Exhibitors are admitted to it-sa 2020 one hour before the opening time each day. The exhibition stands are to be occupied by not later than 15 minutes before the exhibition opens. For security reasons, exhibitors must leave the halls by not later than 30 minutes after exhibition closing time.

Other exhibition stands are not to be visited outside the daily opening times without the permission of the stand holder.

3. Dismantling

<table>
<thead>
<tr>
<th>Day</th>
<th>8 October 2020</th>
<th>9 October 2020</th>
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<tbody>
<tr>
<td>Thursday</td>
<td>17:00 – 24:00</td>
<td>0:00 – 19:00</td>
</tr>
<tr>
<td>Friday</td>
<td>0:00 – 19:00</td>
<td></td>
</tr>
</tbody>
</table>

Stands are not to be partly or fully dismantled or exhibits removed before the end of the event. Exhibitors contravening this rule are liable to a penalty amounting to 50 % of the stand rent. The exhibition area is to be restored to its original state after dismantling the stand. The exhibitor is responsible for any damage caused by incorrect handling.

The organizer is entitled to dismantle and store the stand equipment and exhibits at the exhibitor’s cost if the stand space is not cleared by the end of the official dismantling time.

Vehicle access to the loading yards is only possible on payment of a deposit of EUR 100 (exception: trucks of 7.5 tons or more during dismantling). The deposit will be refunded if the vehicle leaves the loading yard within the time limits mentioned on Info 3, Item 46.

4. Passes for assembly and dismantling staff

Access to the halls during assembly and dismantling times is only permitted with special passes. Your allocation of free assembly and dismantling passes is based on the size of your stand. Additional passes can be ordered on the Online ExhibitorShop. These passes for assembly and dismantling are not valid during the fair.

5. Exhibitor passes

Every exhibitor receives free passes for the necessary stand and operating personnel according to the size of his stand. 4 passes are issued for up to 20 m² stand space and a further pass for each additional 10 m² or part thereof. Co-exhibitors receive 2 passes free of charge.

Any additional exhibitor passes required can be purchased for entitled persons at a price of EUR 25 each including VAT at the statutory rate. Exhibitor passes are only to be issued to personnel working on the exhibitor’s stand.

6. Permanent parking permits

See Info 3 and Form S3.50.

7. Stand layout

The exhibitor is responsible for stand equipment and decoration. Exhibitors are obliged to decorate their stands carefully and in good taste. Stands which do not conform to the accepted standards will not be approved by the organizer until the necessary changes have been made. Unacceptable advertising will be similarly affected.

The overriding principle for the design of all exhibition stands is transparency. All open sides of the stand must be freely accessible. This means that at least 50 % of the respective gangway side must not be obstructed by structures or fittings.

The minimum height for exhibition stands is 2.50 m.

The backs of stand partition walls, advertising carriers or other design elements facing neighboring stands and exceeding a height of 2.50 m must be of neutral design and clean and must not contain any text or graphics.

Stands are to be provided with an adequate floor covering (e.g. carpet, parquet, PVC) by exhibitors. The name and address of the stand holder are to be clearly indicated on the stand for the full duration of the event.

The exhibitor agrees to erect a 2.50 m high own stand partition on all closed sides of the stand space.

If the exhibitor does not use his own stand partition or a rental stand, own stand partition walls are to be ordered from the ServicePartners. Stand partition walls are available for rental in wood or plastic-coated finish or without wallpaper. Walls without wallpaper must be papered and painted. Chipboard panels (height approximately 2.50 m) are permanently fixed to the hall walls by NürnbergMesse. These panels are wallpapered and painted white (note: use special paste for wallpapering over this), but may show signs of use. They therefore count as partition walls that are not wallpapered and are charged accordingly (see Form S1). The wallpaper must be stripped by the exhibitor after the event or the walls will be stripped and cleaned at the exhibitor’s cost. Wallpapering, painting and stripping can be ordered on Form S1.64.

If a rental exhibition stand is not used, a fascia (0.30 m high) must be fitted on all open sides of the stand space. The fascia can be omitted if the necessary stand quality is assured in some other way.

Stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any other way.

The exhibitor is responsible for any damage and will be charged with the cost of repair. Any pillars, installations and fire-fighting equipment located within the stand are part of the allotted stand space and must be accessible at all times.

Floor coverings in the stands are only to be fixed with double-sided adhesive tape (following tapes are to be used: tesafix no. 4964).

If the remains of other adhesive tapes must be removed from the hall floor after the end of dismantling, the cleaning costs will be charged to the exhibitor. The same applies to the remains of carpets etc.

The exhibitor agrees to comply with these conditions. Non-compliance may result in claims for damages by the organizer or the neighboring exhibitors affected.
8. **WLAN (Wireless Local Area Network)**

Exhibitors may only set up a WLAN (Wireless Local Area Network), if this has been expressly approved in writing by the Exhibition Services Department (see Form P5).

A WLAN used without approval can lead to serious technical disturbances. The exhibitor is liable for damage caused by the operation of a WLAN without approval. The Exhibition Services Department will be pleased to advise on the approval and setting up of a WLAN.

Bising & Bising GmbH & Co. KG is the sole supplier of a WLAN infrastructure for commercial use on the NürnbergMesse site. NürnbergMesse reserves the right to refuse approvals or not to approve applications for exhibitors’ own WLAN networks, depending on the number and physical assignment per hall.

As part of quality assurance measures, both unregistered and approved WLAN networks and WLAN networks with excessive transmit power levels will be identified and the operators notified. These networks may possibly be approved after checking or are to be shut down if requested by NürnbergMesse – there is no legal entitlement to approval.

If no amicable solution is possible, technical measures will be implemented to prevent the illegal operation of such WLAN networks.

Only **channel 1 in the 2.4 GHz band (2412 MHz)** is available on the NürnbergMesse site for use for all other applications/WLAN networks for both operation by ServicePartners of NürnbergMesse (Bising & Bising GmbH & Co. KG) and operation of radio/WLAN networks set up by exhibitors themselves.

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