

Important information for FENSTERBAU FRONTALE 2022

The following information and guidelines, the "Special Conditions for Participation in FENSTERBAU FRONTALE 2022" and "General Conditions for Participation in Fairs and Exhibitions" included with the application form, and the NürnbergMesse site regulations (hereinafter referred to as General Terms of Business of NürnbergMesse) constitute the contractual basis for participation in FENSTERBAU FRONTALE 2022.

Please note Info 3: "Information from A–Z"

1. Assembly

Wednesday	23 March 2022	07:00 – 24:00
until Sunday	27 March 2022	07:00 – 24:00, daily
Monday	28 March 2022	07:00 – 22:00

Exhibition stands on which assembly has not been started by 15:00 on Monday 28 March 2022, will be decorated by the organizer at the exhibitor's cost, if they cannot be otherwise disposed of.

Vehicle access to the loading yards is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits mentioned on Info 3, Item 46.

2. Opening times

Tuesday	29 March 2022	10:00 – 18:00
until Thursday	31 March 2022	10:00 – 18:00, daily
Friday	1 April 2022	10:00 – 17:00

Exhibitors are admitted to FENSTERBAU FRONTALE 2022 one hour before the opening time each day. The exhibition stands are to be occupied by not later than 15 minutes before the exhibition opens. For security reasons, exhibitors must leave the halls by not later than 30 minutes after exhibition closing time.

Other exhibition stands are not to be visited outside the daily opening times without the permission of the stand holder.

1. Dismantling

Friday	1 April 2022	17:00 – 24:00
Sunday	2 April 2022	07:00 – 22:00
until Monday	4 April 2022	07:00 – 22:00, daily

Stands are not to be partly or fully dismantled or exhibits removed before the end of the event. Exhibitors contravening this rule are liable to a penalty amounting to 50 % of the stand rent. The exhibition area is to be restored to its original state after dismantling the stand. The exhibitor is responsible for any damage caused by incorrect handling.

The organizer is entitled to dismantle and store the stand equipment and exhibits at the exhibitor's cost if the stand space is not cleared by the end of the official dismantling time.

Vehicle access to the loading yards is only possible on payment of a **deposit of EUR 100**. The deposit will be refunded if the vehicle leaves the loading yard within the time limits mentioned on Info 3, Item 46.

2. Passes for assembly and dismantling staff

Access to the halls during assembly and dismantling times is only permitted with special passes. Your allocation of free assembly and dismantling passes is based on the size of your stand. Additional passes can be ordered in the TicketCenter of the Online ExhibitorShop.

These passes for assembly and dismantling are not valid during the fair.

3. Exhibitor passes

Each exhibitor will be given free exhibitor passes according to the stand size for their exhibition stand and operation staff. 4 passes will be issued for up to 20 sqm stand space and one additional pass for each further full 10 sqm, up to a maximum of 60 passes. These tickets are valid during duration and also during assembling and dismantling time. Additional exhibitor passes can be purchased for entitled personnel at a price of EUR 23 (EUR 27.37 including VAT). Exhibitor passes are only to be issued to personnel working on the exhibitor's stand.

4. Permanent parking permits

See Info 3 and Form S3.50.

5. Stand layout

The exhibitor is responsible for stand equipment and decoration. Exhibitors are obliged to decorate their stands carefully and in good taste. Stands which do not conform to the accepted standards will not be approved by the organizer until the necessary changes have been made. Unacceptable advertising will be similarly affected. The most important regulations are stated below:

The overriding principle for the design of all exhibition stands is transparency. This means the visitors view must not be obstructed in any way.

All open sides of the stand must be freely accessible. This means that at least **50 %** of the respective gangway side must not be obstructed by **structures** or fittings.

The minimum height of the stand construction on all closed stand sides is 2.50 m.

The stand partition walls of all types of stands directly adjoining the stands of other exhibitors must not exceed a height of 3.50 m **unless permission** has been granted.

All stand partitions, advertising carriers or other design elements that are adjacent to neighboring stands and that are visible above a height of 2.50 m must fulfil the following requirements: white, clean, no signs of damage, no texts or graphics, clear of installation material.

Plans for stands bigger than 400 square meters or two-storey stands have to be submitted to and approved by the organizer. This also applies to stands exceeding a height of 3.50 m. For this purpose, it is mandatory to complete the checklist Stand Design in the Online ExhibitorShop.

Stands are to be provided with an adequate floor covering (e.g. carpet, parquet, PVC) by exhibitors.

The name and address of the stand holder are to be clearly indicated on the stand for the full duration of the event.

The exhibitor agrees to erect a 2.50 m high own stand partition on all closed sides of the stand space. A solid demarcation of stand space from the neighboring stands is mandatory. In the event that no stand construction system belonging to the exhibitor or rented from a ServicePartner of NürnbergMesse is used, non-transparent stand partition walls (back and side walls) with a minimum 2.50 m height are required. It is not permitted to use roll-ups and poster displays or the stand walls of neighboring stands for stand demarcation.

If the exhibitor does not use his own stand partition or a rental stand, own stand partition walls are to be ordered from the ServicePartners. Stand partition walls are available for rental in plastic-coated finish.

If no rental exhibition stand is used, a fascia (0.30 m high) must be fitted on all open sides of the exhibition stand. The fascia is not required if the necessary stand quality is ensured in some other way. Only water-soluble adhesives may be used on the fiber board of stand partition walls, the stand partition walls may not be painted unless they have been covered with wallpaper first. After the exhibition wallpaper or other finishing material must be removed by the exhibitor, if not the stand partition walls will be cleaned at the expense of the exhibitor.

All other stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall installations must not be pasted over, nailed, painted or damaged in any way.

The exhibitor is liable for damages and will be charged with the costs. Pillars, installations and fire-fighting equipment within the stand area are part of the allotted stand space and must be accessible at all times.

Floor coverings in the stand space are only to be fixed with double-sided adhesive tape (following tapes are to be used: tesafix no. 4964).

If the remains of other adhesive tapes must be removed from the hall floor after the end of dismantling, the cleaning costs will be charged to the exhibitor. The same applies to the remains of carpets etc.

The exhibitor agrees to comply with these conditions. Non-compliance may result in claims for damages by the organizer or the neighboring exhibitors affected.

6. WLAN (Wireless Local Area Network)

Exhibitors may only set up a WLAN (Wireless Local Area Network), if this has been expressly approved in writing by the Exhibitor Service Department (see Form P5).

A WLAN used without approval can lead to serious technical disturbances. The exhibitor is liable for damage caused by the operation of a WLAN without approval. The Exhibitor Service Department will be pleased to advise on the approval and setting up of a WLAN.

Bisping & Bisping GmbH & Co. KG is the sole supplier of a WLAN infrastructure for commercial use on the NürnbergMesse site. NürnbergMesse grants Bisping & Bisping GmbH & Co. KG exclusive **frequency control over channels 2 to 13 for WLAN in the 2.4 GHz band** for the full-coverage WLAN service on the NürnbergMesse site.

Only **channel 1 in the 2.4 GHz band (2412 MHz)** is available on the NürnbergMesse site for use for all other applications/WLAN networks for both operation by ServicePartners of NürnbergMesse (Bisping & Bisping GmbH & Co. KG) and operation of radio/WLAN networks set up by exhibitors themselves.

NürnbergMesse reserves the right to refuse approvals or not to approve applications for exhibitors' own WLAN networks, depending on the number and physical assignment per hall.

As part of quality assurance measures, both unregistered and approved WLAN networks and WLAN networks with excessive transmit power levels will be identified and the operators notified. These networks may possibly be approved after checking or are to be shut down if requested by NürnbergMesse – there is no legal entitlement to approval.

If no amicable solution is possible, technical measures will be implemented to prevent the illegal operation of such WLAN networks.

7. Exhibition priority

An application for exhibition priority has been submitted to the Federal Ministry of Justice. The priority certificate safeguards certain patent rights until application to a patent office in Germany and abroad.