NÜRNBERG MESSE

EUROGUSS 2022

08. – 10.06.2022
Exhibition Centre Nuremberg

Last Minute Information for Exhibitors

Organiser:	NürnbergMesse GmbH Messezentrum, 90471 Nuremberg, Germany T +49 911 86 06-0	
Exhibition team:	NCC Ost, mezzanine floor, room 5 Tel.: +49 9 11 86 06-8987 euroguss@nuernbergmesse.de	
Opening times:	Wed, 08. – Thu 09.06.2022	daily 09:00 – 18:00
	Fri, 10.06.2022	09:00 – 15:00
Assembly:	Fri, 03. – Mon, 06.06.2022	07:00 – 24:00
	Tue, 07.06.2022	07:00 – 20:00
Dismantling:	Fri, 10.06.2022	15:00 – 24:00
	Sat, 11.06.2022	07:00 – 24:00
	Sun, 12. – Mon, 13.06.2022	07:00 – 19:00

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Privacy notice

You can object at any time to the processing or use of your data by us for advertising or market or opinion research purposes by writing (NürnbergMesse GmbH, Datenschutz, Messezentrum, 90471 Nuremberg) or by email (data@nuernbergmesse.de).
You will find information relevant to data protection, and especially your rights, at: https://www.nuernbergmesse.de/en/dataprotection.

1. Waste disposal/cleaning

The NürnbergMesse respectively the official service partners from the NürnbergMesse are responsible for the proper, enviromentally compatible disposal of unavoidable waste. The flat fee for this is EUR 3.50/m² and is charged up to a maximum area of 500 m². This amount was already charged with your stand space. You don't need to do anything.
The waste disposal service includes the professional removal and recycling of any waste generated at the stand during assembly and dismantling as well as for the entire duration of the trade fair. For the disposal of waste occurring during the fair, full rubbish bags will still be collected daily directly from your stand and one new bag will be provided automatically.

The disposal of
- production waste accumulated during the event,
- entire stand elements or
- complete exhibition stands must be ordered separately.

These services can be ordered in the Online ExhibitorShop (see Staff and Services - Cleaning of stand and disposal), at one of NürnbergMesse's official service partners for a fee.

2. Delivery via the loading yards

2.1 During assembly and dismantling

Entry to the loading yards during assembly and dismantling is subject to payment of a bond (deposit) of EUR 100.

Length of stay:

1 hour for loading and unloading of cars and other vehicles up to 7 m length
1,5 hours for loading and unloading of vehicles from 7 m to 10 m length
2 hours for loading and unloading of vehicles with more than 10 m length (40 t)

On the last day of the fair the loading yards can be entered starting from:

From 16:30 for cars and other vehicles up to 7m length
From 18:30 for vehicles with more than 7m length via the truck call system TransITfair

The precise entry times may vary and will be notified at the entrance gates.

2.2 During the exhibition

During fair opening hours, entry to the loading yards is subject to payment of a bond (deposit) of EUR 100. The bond will be refunded if the vehicle leaves the loading yards on time within about 30 minutes.

On the last day of the event vehicles may not enter the loading yard from 13.00 to around 1,5 hours after the end of the fair due to delivery of empty containers by the trade fair forwarding agents.

2.3 Special exemption from ban on driving of trucks on Sundays and Public holidays in Germany

All trucks exceeding 7.5 t and trucks with trailers require special approval as per § 46 Para. 1 No. 7 in conjunction with § 30 Para. 3 of the German Highway Code /StVO) for planned journeys between 0.00 midnight and 10.00 p.m. on Sundays and public holidays (§ 30 Para. 4 StVO).

Permits are available directly from the authority at the branch of the forwarder or from the Nuremberg road traffic authority:

Servicebetrieb Öffentlicher Raum Nürnberg (SÖR)
Sulzbacher Straße 2-6
90489 Nürnberg
www.soer.nuernberg.de
T +49 9 11 2 31- 45 81 oder - 45 91
F +49 9 11 2 31- 36 55
Application forms and further information can be obtained on the internet (German only):
https://www.nuernberg.de/internet/soer_nbg/ausnahmegenehmigungen.html

2.4 NEW!!!! Truck call-off system - TransItfair

NürnbergMesse will use the truck call-off system TansItfair for EUROGUSS 2022.

Please note that all vehicles over 7 m in length must be registered via the truck call system TransItfair and booked in with a time slot for entry. Any vehicles over 7m in length that drive to the exhibition center without a time slot booked in via TransItfair will be turned away at the entrance to the exhibition center and must re-register at the truck parking area in Poststraße. This may lead to waiting times.

You can find general information on our TransItfair truck call-off system at:
https://www.nuernbergmesse.de/de/location-services/services/transitfair

You can find special information on your set-up and dismantling directly at:
https://app.transit-fair.com/

3. Assembly and dismantling

3.1 Assembly times

Exhibition spaces whose assembly has not begun by Tuesday, 07.06.2022, 15:00, will be decorated by the organiser in another way unless other arrangements have been made.
Any costs incurred will be charged to the exhibitor.

Assembly:

Friday, 03. – Monday, 06.06.2022	07:00 – 24:00
Tuesday, 07.06.2022	07:00 – 20:00

3.2 Dismantling

Friday, 10.06.2022	15:00 – 24:00
	Access to loading yards from 16:30!
Saturday, 11.06.2022	07:00 – 24:00
Sunday, 12.06.2022	07:00 – 19:00
Monday, 13.06.2022	07:00 – 19:00

NürnbergMesse is entitled to dismantle and store the stand equipment and exhibits at exhibitor's cost if the stand area has not been cleared by the end of the official dismantling period.
In special circumstances NürnbergMesse may authorise extended stand assembly and dismantling times.
A corresponding application must be submitted in writing in good time to project management.
There is a fee of EUR 250 per day/per exhibitor for this service.

4. Exhibitor kitchens

During the fair, exhibitors can use the following kitchens free of charge to prepare hot drinks or wash crockery:

Service 7 (basement), Hall 7A (ground floor), Service 8/9 (basement), Service 9 (basement)

The kitchens have a workbench with sink and hot water boiler.

5. Service Point, Service Buddies and messeSTORE on site

5.1 Service Point

The Service Point (between Halls 5 and 6, upper floor) is your central point of contact for all services on the exhibition grounds during assembly, dismantling and the entire duration of the fair. Here you will find the Service Buddies team, the messeSTORE, our stand construction and furniture companies and our visitor registration/lead tracking provider.

Opening Hours Service Point:

Tuesday, 07.06.2022	7:00 – 16:30
Wednesday, 08.06.2022	7:00 – 16:30
Thursday, 09.06.2022	7:00 – 16:30
Friday, 10.06.2022	7:00 – 16:30

Until the official assembly period, orders can be made via our Online ExhibitorShop.
Your access data (login) was sent to you with your stand space confirmation.

During assembly and for the duration of the fair, our Service Buddies team will be available to offer advice and assistance for all matters relating your participation at the fair.

5.2 Service Buddies
You can reach the Service Buddies at the Service Point and directly on the exhibition grounds during normal business hours by telephone on: +49 9 11 86 06-80 00 or via e-mail to exhibitor.services@nuernbergmesse.de.

5.3 Visitor/Lead tracking
Record and manage your trade fair contacts/leads quickly, conveniently and comprehensively! From simple bar/badge scanner to a complete processing station for your exhibition reports and address data, we can offer you customised solutions. Contact us to find out how!

6. Passes

In the Online Exhibitor Shop under the heading "TicketCenter" you can order, send and manage your exhibitor passes as well as assembly and dismantling passes.

As an exhibitor, you will receive a free contingent of exhibitor passes, depending on the stand area booked. This free contingent of exhibitor passes is already deposited for you in the TicketCenter. Furthermore you can order additional exhibitor passes for your employees. After the event you will only be charged for the exhibitor passes actually used minus your free contingent. Exhibitor passes are valid during duration and also during assembling and dismantling time.

You can also order free assembly and dismantling passes for your stand personnel in the TicketCenter.

Please ensure that all persons involved in assembly and dismantling, such as stand builders, forwarding agents, etc., receive an assembly and dismantling pass from you. Persons arriving at the site without a pass will be denied access and will have to register on site. This may lead to waiting times.

Please note that all passes must be personalized!

7. Direct sales not permitted

The EUROGUSS is an exhibition only. The supply or handing over of sold exhibition goods (direct sales) is not permitted. In the event of violation of this rule NürnbergMesse reserves the right to close the respective stand.

8. Hotel

Do you need a room at short notice for the EUROGUSS?

Please contact as soon as possible:
NürnbergMesse, Service Sales & Realisation
T +49 911 86 06-80 20
exhibitor.hotels@nuernbergmesse.de

9. Information and service counters

For trade fair guides (= exhibition guide), parking permits, copying services (black/white), WLAN vouchers and all other queries, please contact our information and service counters located in the entrance areas and passageways between the halls.

10. Priority certificate

An application for a priority certificate for the event has been submitted to the German Federal Ministry of Justice. The priority certificate guarantees certain protection rights until submission to a patent office in Germany or other countries. All exhibitors can apply for a priority certificate, which costs EUR 50. If you have any queries in this regard please contact the exhibition Management.

11. Emergency numbers (police, fire service, accidents, theft)

For emergencies of all kinds please contact our Security Control Unit
T +49 9 11 86 06 70 00

12. Exhibition opening times

Wednesday, 08. and Thursday 09.06.2022	daily 09:00 – 18:00
Friday, 10.06.2022	09:00 – 15:00

Exhibitors can access the exhibition halls daily one hour before the official opening time.
The exhibition stands must be manned by 15 minutes before opening at the latest.
For security reasons the exhibition halls have to be vacated at the latest 30 minutes after the end of the opening time.

13. Parking and shuttle service

15.1 Car parking with shuttle service

During assembly and dismantling:
Due to the festival "Rock im Park" taking place at the same time, parking for cars during set-up from Friday, 03. to Monday, 07.06.2022 is only possible on the parking lots ‘Süd-Ost’ 1+2 directly opposite hall 3A. If necessary, please inform the service personnel that you are an exhibitor at EUROGUSS 2022.

During the exhibition:
During the exhibition exhibitor parking spaces are available for a fee in car parks, ‘Süd-Ost’, ‘Ost’ car park ‘Ost’ and the multi-storey car park.

Permanent parking permits for exhibitors, valid from Wednesday, 08. to Friday, 10.06.2022, can be obtained from the information and service counters for a unit price of EUR 30. Pre-ordered and paid permanent parking permits will be sent to you in good time prior to the event by our service partner Engelhardt & Co. Parkraummangagement und Service GmbH one-day parking permits can be purchased on site from our service guards.

Please note the opening times of the multi-storey car park:
From Wednesday, 08. to Friday, 10.06.2022 the parking guard is manned 2.5 hours before the start of the event up to and including 1 hour after the end of the event.
It is ensured that cars can exit from the multi-storey car park around the clock.
From the Ost multi-storey car park there is a shuttle bus to and from the exhibition halls.

Car park bus stop: Ost multi-storey car park
Bus stop exhibition centre: Entrances Mitte and Ost

15.2 Truck parking with shuttle service

<u>During set-up and dismantling:</u>
Due to the "Rock im Park" festival taking place at the same time, parking for trucks during the set-up period from Friday, 03. to Monday, 07.06.2022 is only possible in the truck parking area on Poststraße. During this period, it is not possible to park vehicles larger than the size of a car / small sprinter directly at the exhibition center.
If necessary, please inform the security staff that you are an exhibitor at EUROGUSS 2022.

<u>During the fair:</u>
The permanent parking permits are only valid for cars. During the fair, trucks, trailers, vans/pick-ups, swap bodies, caravans and camper vans must not be parked on the areas designated as car parks or in the loading yards of Exhibition Centre Nuremberg (with the exception of the maximum 30 minute delivery period) or on the road called "Grosse Strasse".

During the fair these vehicles can be parked on the designated truck parking areas free of charge. Access routes to these parking areas, which are just a few minutes drive from the exhibition centre, are signposted and are also shown on the direction maps issued at the loading yards and attached to this letter.

For truck drivers there is a shuttle bus to and from the truck parking areas:

Friday, 03. to Tuesday, 07.06.2022	07:00 – 20:00
Wednesday, 08.06.2022	07:00 – 12:00
Friday, 10.06.2022	12:00 – 20:00
Saturday, 11.06.2022	07:00 – 20:00
Sunday, 12.06.2022	07:00 – 19:00
Monday, 13.06.2022	07:00 – 19:00

Bus location: Entrance Ost

The organiser is entitled to remove any vehicle parked on the car parks of the exhibition grounds or in the loading yards at 02:00 in the morning before the first day of the event at the vehicle owner's or user’s cost.

The exhibitor undertakes to ensure that third party firms engaged by the exhibitor, such as trade fair service companies or forwarders, also adhere to these regulations. Please pass on the attached maps accordingly.

14. Press office in the Mercator Lounge

The Press Centre in the Mercator Lounge is opened during EUROGUSS 2022.

Press Team:
Christina Freund
T +49 9 11 86 06-8355 Fax +49 9 11 86 06-128355
Christina.freund@nuernbergmesse.de

15. Sparing use of energy

- Energy (power, water, heating and compressed air) must always be used in the halls in a way that conserves resources
- Stand lighting: Make sure that the stand lighting is switched off at night (also for reasons of fire prevention)
- Other consumers (with the exception of refrigerators and machinery that has to run overnight (e.g. networks)) must also be switched off overnight to prevent possible consumption of energy in standby mode
- Hall doors should be kept closed as far as possible

16. Stand parties/stand use after the end of the trade fair

Evening events at NürnbergMesse take place in compliance with the hygiene concept that has been specially prepared and approved for this purpose.

Stand parties are currently possible on a regular basis without Corona requirements. Please feel free to contact us about the possibilities. Should the legal situation change in the run-up to EUROGUSS, the event team will inform you immediately.
Please note that stand parties are only permitted on Wednesday 08. and Thursday 09.06.2022.
Stand parties can be registered in advance via the Online ExhibitorShop (see ServicePlus, Supporting events).

Please note that you are obliged to register a stand party or other use of the stand after fair closing time.

17. Hiring stand personnel/contract staff

For personnel for assembly and dismantling, stand service, interpreters and hostesses please contact:

Business & Service Brigitte Schmedding GmbH
Messezentrum
90471 Nürnberg
T +49 911 8 60 76-0
info@business-und-service.de

Lorenz Projekte GmbH & Co. KG
Lorenz Office GmbH & Co. KG
Lorenz Technik GmbH & Co. KG
Dr.-Kurt-Schumacher-Str. 16, 90402 Nürnberg
T +49 9 11 21 46 66 38
messe@lorenz-personal.de

18. Transport aids – forklifts, cranes, trolleys

Transport aids (forklifts, cranes, trolleys etc.) can only be provided at the times requested by you if you place your order in the Online ExhibitorShop (see Logistics and Catering, Forwarding/Empty Containers) prior to the trade fair.
Otherwise considerable waiting times may occur.

For reasons of safety and liability, lifting gear such as forklifts, truck-mounted cranes etc. may only be requested from the respective trade fair forwarding agent.

19. Transport connections - trade fair - railway station – airport

You can buy your local transport ticket in advance at the VGN Online Shop or in the VGN App.

Underground rail:

Where from:	**Nuremberg Airport (Nürnberg Flughafen)**	
Where to:	**Messe**	
Price:	3,20 EUR single ticket (adult / Nuremberg, Fürth, Stein)	
Duration:	20 Minutes	
Departs at:	Nürnberg Flughafen	U2 → Nürnberg Röthenbach
Arrives:	Nürnberg Hbf	
	→*Change*	
Departs at	Nürnberg Hbf	U1 → Langwasser Süd
Arrives:	Messe	

Underground rail:

Where from: **Main station (Hauptbahnhof)**
Where to: **Messe**
Price: 3,20 EUR single ticket (adult/Nuremberg, Fürth, Stein)
Duration: 10 Minutes

Departs at: Nürnberg Hbf U1 → Langwasser Süd
Arrives: Messe

Taxi:

Where from: **Nuremberg Airport (Nürnberg Flughafen)**
Where to: **Messe**
Price: approx. 35 EUR
Duration: 20 – 30 Minutes

Taxi:

Where from: **Main station (Hauptbahnhof)**
Where to: **Messe**
Price: approx. 22 EUR
Duration: 15 – 20 Minutes

All prices specified are for reference only and may differ as a result of traffic situation, detours due to roadworks or waiting times caused by the passenger.

20. Advertising outside the stand

The distribution of advertising material outside the exhibition stand is not permitted.
Exhibits and any kind of advertising outside the stand limits must not be displayed without previous authorisation by NürnbergMesse.

For advertising possibilities advertising please go to the Online ExhibitorShop

Advice and booking:
Team Service Sales & Realisation
T +49 911 86 06-80 30
exhibitor.marketing@nuernbergmesse.de

21. WLAN

The entire exhibition centre is equipped with WLAN. Secure WLAN exhibitor access for the entire duration of the exhibition (including assembly and disassembly) can be booked in the Online ExhibitorShop

Advice:
Team Service Sales & Realisation
T +49 911 86 06-80 10
connectivity.services@nuernbergmesse.de

Communication at an exhibition is the the key to success

NürnbergMesse offers you high-speed Internet access via a modern LAN infrastructure, WLAN and all voice services.
NürnbergMesse cannot take any responsibility for third-party Internet services. Unauthorized WLAN networks can be switched off in the event of a malfunction.

22. Customs clearance

Please contact the forwarder responsible for your hall.
You can also obtain information at the information and service counters.

SERVICES (overview and ordering information)

Service Buddies of NürnbergMesse
Tel **+49(0)911.86 06-80 00** • Fax -8001
E-mail: **exhibitor.services@nuernbergmesse.de**

	Service	Order under	ServicePartner	Phone number +49(0)911 . . .
A	**Accommodation**		See **Hotels**	
	Advertising		See **Marketing services**	
B				
C	**Camping**	-	KNAUS Campingpark Nuremberg	- 9812717
	Car hire	-	NürnbergMesse GmbH, Service Buddies	- 86 06-80 00
	Car parks for exhibitors	Passes and tickets	Engelhardt & Co. Parkraummanagement u. Service GmbH &Co.and at the information counters at the exhibition	- 981188-55
	Catering		See **Gastronomy**	
	Cleaning	Logistics and catering	Hall 3-7A: Kiefer GmbH Hall 1,2, 8-12: dias Gebäudemanagement GmbH	- 9817215 - 9808080
	Communication	Technical services	Bisping & Bisping GmbH & Co. KG	- 86 06-40 00
	Compressed air	Technical services	SPIE SAG GmbH	- 818818-0
	Copies: black & white	-	Information counters at the exhibition	
	Copies: colour	-	NürnbergMesse GmbH, **Service Buddies at Service Point**	- 86 06-80 90
	Customs		See **Forwarding services**	
D				
E	**Electricity supply**	Technical services	SPIE SAG GmbH	- 818818-0
	Empty containers / storage / logistics		See **Forwarding services**	
	Exhibition management	-	NürnbergMesse GmbH, Exhibition Management	- 86 06-8987
F	**Fire extinguishers Flame-inhibiting impregnation**	Stand construction	Messebau Wörnlein GmbH	- 817449-0
	Floor coverings	Stand construction	mesomondo GmbH Messebau Wörnlein GmbH	- 400835-100 - 817449-0
	Forklift trucks		See **Forwarding services**	
	Forwarding services	Logistics and catering	Hall 3 - 7A: Schenker Deutschland AG Hall 1, 2, 8-12: Kühne & Nagel (AG & Co.) KG	- 81748-0 - 981856-0
G	**Gastronomy**	Logistics and catering	Lehrieder Catering-Party-Service GmbH & Co. KG	- 86 06-61 14
	Graphics		See **Lettering**	
	Guarding of stands	Logistics and catering	ESS Erlanger Sicherheits Service GmbH	- +49 9131 68594-0
	Hire of furniture	Stand construction	Hummel Möbelverleih GmbH mesomondo GmbH Messebau Wörnlein GmbH	- 86 06-63 03 - 400835-100 - 817449-0
	Hostesses		See **Stand personnel**	
	Hotels	Accommodation	NürnbergMesse GmbH, Service Sales & Realisation Business & Service Brigitte Schmedding GmbH Congress- und Tourismus-Zentrale Nürnberg	- 86 06-80 20 - 86076-0 - 2336-121/122
I	**Insurance**	ServicePlus	Deutsche Assekuranz-Makler GmbH	- 5885-0
	Internet access		See **Communication**	
K	**Kitchen appliances/ heating and refrigerated equipment**	Technical services	Valentin Int. Messeservice GmbH & Co. KG	+49(0)2104.9103-0

	Service	Order under	ServicePartner	Phone number +49(0)911 . . .
L	**Landscaping services for stand design**	Stand construction	Gartengestaltung & Service Ronald Grabinger	- 86 06-52 24
	Lettering	Stand construction	Holtmann Messe+Event mesomondo GmbH Messebau Wörnlein GmbH	- 86 06-60 51 - 400835-100 - 817449-0 -
	Lighting	Technical services	SAG GmbH	- 818818-0
		Stand construction	mesomondo GmbH Messebau Wörnlein GmbH	- 400835-100 - 817449-0
M	**Marketing services**	Advertising	NürnbergMesse GmbH, Service Sales & Realisation	- 8606-80 30
	Media equipment	Technical services	MAS MEDIEN AKTIV SERVICE GmbH pave GmbH	- 600093-0 -86 06-60 11
	messeSHOP		See **Service Point**	
P	**Parcel service/ package**	-	Schenker Deutschland AG	- 81748-0
	Passes	Passes and tickets	NürnbergMesse GmbH, Exhibition Management	- 86 06-8987
	PC equipment		See **Communication**	
	Photography	Advertising	Foto Bischof & Broel KG	- 533533
	Power supply		See **Electricity supply**	
R	**Restaurants**		See **Gastronomy**	
	Room hire	-	NürnbergMesse GmbH, Exhibition Management	- 86 06-8987
S	**Security**		See **Guarding of stands**	
	Service Point		NürnbergMesse GmbH, Service Buddies	- 86 06-88 55
	Signs		See **Lettering**	
	Spotlights		See **Lighting**	
	Stand catering		See **Gastronomy**	
	Stand cleaning		See **Cleaning**	
	Stand construction	Stand construction	Holtmann Messe+Event mesomondo GmbH Messebau Wörnlein GmbH	- 86 06-60 51 - 400835-100 - 817449-0
	Stand equipment	Stand construction	mesomondo GmbH Messebau Wörnlein GmbH	- 400835-100 - 817449-0
	Stand personnel	ServicePlus	Business & Service Brigitte Schmedding GmbH Lorenz Personal GmbH & Co. KG	- 86076-0 - 21466638
T	**Telecommunications**		See **Communication**	
	Transport		See **Forwarding services**	
	Truck call-off system	Logistics	TransItfair Service-Hotline Service-hours: Tuesday to Thursday from 09.00-15.00	- 8606-6400
	Travel service	-	Business & Service Brigitte Schmedding GmbH	- 86076-0
V	**VAT refund service**	ServicePlus	Dr. Jochen M. Schäfer	+49(0)89.90775262
W	**Waste disposal**	Logistics and catering	Friedrich Hofmann Betriebsgesellschaft mbH	- 8128296
	Water supply	Technical services	Hall 3-7: August & Jean HILPERT Messe-Service GmbH Hall 1,2, 8-12: ABL Brochier Klimatechnik und Gebäudemanagement GmbH	- 376638-0 - 9812969
	WLAN (Wi-Fi)	Technical services	Bisping & Bisping GmbH & Co. KG	- 86 06-40 00