

# Special Conditions for Participation in the trade fair POWTECH 2023

## 1. Venue, duration, opening hours

Venue: Exhibition Centre Nuremberg  
Duration: Tue 26 – Thu 28 September 2023  
Opening hours: Tue 26 – Wed 27 September 2023 9:00 – 18:00 daily  
Thu 28 September 2023 9:00 – 17:00

## 2. Honorary sponsors

VDI-Gesellschaft Verfahrenstechnik und Chemieingenieurwesen  
VDI-Platz 1, 40468 Düsseldorf, Germany  
APV Arbeitsgemeinschaft für Pharmazeutische Verfahrenstechnik e. V.  
Kurfürstenstraße 59, 55118 Mainz, Germany

## 3. Organizer

NürnbergMesse GmbH  
Messezentrum, 90471 Nürnberg, Germany  
T +49 9 11 86 06-0, F +49 9 11 86 06-82 28  
powtech@nuernbergmesse.de  
www.powtech.de  
www.nuernbergmesse.de  
CEOs: Prof. Dr. Roland Fleck, Peter Ottmann  
Registration Number HRB 761 Nürnberg  
Chairman of the Supervisory Board: Marcus König  
Lord Mayor of the City of Nürnberg

## 4. Contractual terms

The terms for participation in the Trade Fair POWTECH 2023 are the Special Conditions for Participation in the trade fair POWTECH 2023 and General Conditions for Participation in Fairs and Exhibitions (including supplementary agreement), the NürnbergMesse site regulations, the organizational (e.g. exhibitor information), technical (e.g. Online ExhibitorShop) and other conditions notified to the exhibitor before the exhibition begins.

## 5. Admission/Stand space confirmation

Item 2 of the General Conditions for Participation in Fairs and Exhibitions is supplemented as follows: If the exhibitor requests a stand position other than stated in the stand space confirmation, a processing fee of EUR 350 will be charged. The exhibitor agrees to pay a processing fee of EUR 250 if the order for stand space is cancelled prior to receipt of the stand confirmation. Cancellation after receipt of the stand space confirmation (= admission) is governed by item 7 of the General Conditions for Participation in Fairs and Exhibitions.

## 6. Exhibitors and approved exhibition goods

Admissible as exhibitors are: manufacturers, importers, wholesalers, representatives and publishers, domestic and foreign, offering only those products and services that can be assigned to the product groups provided. Products (copies, counterfeits, etc.) that violate the regulations for the protection of industrial property rights in Germany are not admitted.

## 7. Rental in exhibition halls

### per m<sup>2</sup> (or part thereof) stand space

EUR 236	In-line stand	(1 side open)
EUR 261	Corner stand	(2 sides open)
EUR 286	Peninsula stand	(3 sides open)
EUR 308	Island stand	(4 sides open)

If the application is received before 28.2.2023, the stand rental is reduced by EUR 10 per m<sup>2</sup>. Minimum rental for stand space: EUR 2.712.

Minimum stand space is 12 m<sup>2</sup>.

The type of stand allocated depends on planning; an entitlement to a certain type of stand does not exist.

Rental includes:

- Hire of the stand space during assembly, exhibition and dismantling.
- General guarding of the exhibition halls. General lighting of the exhibition halls. General cleaning of the passageways.

- Participation in the exhibitor evening after prior registration (if taking place).

In addition, the organizer will charge an operating and energy cost contribution of EUR 15 per m<sup>2</sup> stand space for applications from 1.3.2023 onwards. An administrative fee of EUR 0.60 per m<sup>2</sup> of stand space in exhibition halls will be charged and remitted to the AUMA (Association of the German Trade Fair Industry).

The waste disposal service includes the professional removal and recycling of any waste generated at the stand during assembly and dismantling as well as for the entire duration of the trade fair. Waste bags are provided. The flat fee for this is EUR 4.95/m<sup>2</sup> and is charged up to a maximum area of 500 m<sup>2</sup>. The disposal of production waste accumulated during the event, entire stand elements or complete exhibition stands must be ordered separately. It is strictly forbidden to bring any waste with you, any violation will be charged to the exhibitor. We reserve the right to take further measures. Waste is disposed of in accordance with the Technical Regulations.

## 8. Complete rental stand

All charges of complete rental stands are calculated per m<sup>2</sup> of stand space (rounded up to nearest full m<sup>2</sup>), in addition to rental charge for stand space in exhibition halls (see item 7).

All pictures are exemplary pictures.

Rental includes:

- Hire of complete stand:

You will find further models at [www.standconfigurator.com](http://www.standconfigurator.com).

You will find further models at [www.standconfigurator.com](http://www.standconfigurator.com).

The organizer is responsible for assembling and dismantling the complete rental stand.

The complete rental stand and its fittings must not be pasted over, nailed, painted or damaged in any way. The exhibitor is liable for damage done during the rental period and will be charged with the costs.

The basic type of complete rental stand can be fitted out additionally in the same system at extra cost.

Respective orders can be carried out in the Online ExhibitorShop.

## 9. Payment conditions

The full stand space rental will be charged to exhibitors on **confirmation of the stand space**.

Any payments are due by the date shown on the respective invoice. Invoices are payable in full. All payments are to be made in EURO without charges, quoting invoice number.

If the exhibitor enters a different invoice address on the application form, he authorizes the stated person/company to receive the invoice and other payment requests. This does not exempt the exhibitor from his obligation to pay.

For subsequent changes to the invoice for which the exhibitor is responsible, NürnbergMesse may charge a processing fee of EUR 50. The same shall apply to cases in which additional expense is incurred because invoices and/or related information, data and documents are entered by NürnbergMesse in the exhibitor's invoice processing systems or payment portals.

An entitlement to occupy the allocated stand space exists only after payment of invoices in full. The exhibitor is to provide proof of payment.

The exhibitor agrees to transmission of invoices by the organizer via e-mail (electronic billing). If the exhibitor does not wish to use electronic billing, he or she can object in writing or in text form.

## 10. Insurance

Exhibitors are obliged to make their own adequate insurance arrangements.

Insurance for exhibitors (transport and duration of event) is advisable and can be arranged through a collective insurance contract taken out by the organizer.

## 11. Assembly and dismantling, passes

Assembly:	Thu 21 – Sun 24 September 2023	7:00 – 24:00 daily
	Mon 25 September 2023	7:00 – 20:00

Exhibition stands for which assembly has not commenced by 15:00 on Monday, 25 September 2023, will be decorated by the organizer, if they cannot be otherwise disposed of. Costs incurred will be charged to the exhibitor.

Dismantling:	Thu 28 September 2023	17:00 – 24:00
--------------	-----------------------	---------------

	Fri 29 – Sat 30 September 2023	7:00 – 24:00 daily
--	--------------------------------	--------------------

Access to the halls during assembly and dismantling times is only permitted on display of special passes, which are not valid during the exhibition.

## 12. Stand design

The exhibitor is responsible for stand equipment and decoration.

**Relevant for stand design and equipment are the Technical Regulations (Info 4) and the Important information for POWTECH 2023 (Info 1) which are published at [www.powtech.de/en](http://www.powtech.de/en) and the Online Exhibitor-Shop (OES). The exhibitor agrees to comply with these conditions.**

**Noncompliance may result in claims for damages by the organizer or the neighboring exhibitors affected.**

The exhibition organizer reserves the right to give further instructions concerning the design of stands.

Exhibitors are obliged to decorate their stands carefully and in good taste.

Stands which do not conform to the accepted standards will not be approved by the organizer until the necessary changes have been made. Unacceptable advertising will be similarly affected.

**The overriding principle for the design of all exhibition stands is transparency. At least 50 % of the total amount of all gangway sides must not be obstructed by structures or fittings.**

**The minimum height for exhibition stands is 2.50 m. The maximum height for stand and advertising constructions is 5.50 m, measured from hall floor and may not be exceeded.**

# Special Conditions for Participation in the trade fair POWTECH 2023

(Continued)

The backs of stand partition walls, advertising carriers or other design elements facing neighboring stands and exceeding a height of 2.50 m must be of neutral design and clean and must not contain any text or graphics.

**Advertising carriers or other design elements from 3.50 m up to the maximum height of 5.50 m must keep a distance of 2.00 m to each neighboring stand. Two-storey stands are not allowed.**

**Exhibition stands of 400 m<sup>2</sup> or more are subject to approval. To check the design and execution of his stand a checklist is available in the Online ExhibitorShop at [www.powtech.de/checklist](http://www.powtech.de/checklist).**

Stands are to be provided with an adequate floor covering (e.g. carpet, parquet, PVC) by exhibitors. The name and address of the stand holder are to be clearly indicated on the stand for the full duration of the event. The exhibitor agrees to erect a 2.50 m high own stand partition on all closed sides of the stand space. If the exhibitor does not use his own stand partition or a rental stand, own stand partition walls are to be ordered from the ServicePartners. Stand partition walls are available for rental in plastic-coated finish.

Only water-soluble adhesive may be used on the fiber board stand partition walls and these may not be painted unless they have first been covered with wallpaper. After the exhibition, wallpaper or other finishing material must be removed by the exhibitors, otherwise exhibitors will be charged with the costs. If a rental exhibition stand is not used, a fascia (0.30 m high) must be fitted on all open sides of the stand space. The fascia can be omitted if the necessary stand quality is assured in some other way.

Stand partition walls, floors, hall walls, pillars, installations, fire-fighting equipment and other permanent hall fixtures must not be pasted over, nailed, painted or damaged in any other way.

The exhibitor is responsible for any damage and will be charged with the cost of repair. Any pillars, installations and fire-fighting equipment located within the stand are part of the allotted stand space and must be accessible at all times.

**Floor coverings in the stands are only to be fixed with doublesided adhesive tape (following tapes are to be used: tesafix no. 4964).**

If the remains of other adhesive tapes must be removed from the hall floor after the end of dismantling, the cleaning costs will be charged to the exhibitor. The same applies to the remains of carpets etc.

## 13. Exhibitor passes

Each exhibitor will be given free passes according to stand size for his exhibition stand and operating personnel. 3 passes will be issued for up to 10 m<sup>2</sup> stand space, plus 1 pass for each further 10 m<sup>2</sup>. These tickets are valid during duration and also during assembling and dismantling time. Any additional exhibitor passes needed can be purchased for entitled persons at a price of EUR 40 each including VAT at the statutory rate.

## 14. Marketing services for exhibitors (= direct exhibitors)

The organizer provides each exhibitor with marketing services containing the following services:

### • Naming of the exhibitor in the POWTECH print media:

- Entry of exhibitor's company name and stand number in the **exhibitor list** of the **exhibition guide**. Changes in the entry for the exhibition guide are possible until 28 July 2023.
- Entry in the **hall plan** of the **exhibition guide** with stand number

### • Invitation management and Voucher-Monitoring in the TicketCenter:

- Free and **unlimited voucher codes** for visitor invitation.

**New: All electronic admission vouchers, exchanged by your customers, are free of charge.**

- Provision of a **sample letter** for visitor acquisition activities
- **Voucher-Monitoring:** Reporting on redeemed voucher codes, pre-registered visitors and no-shows before, during and after the event within the TicketCenter.

### • Advertising material (upon request)

- Display of exhibitor's **press releases** in the press center
- **1 lead-tracking APP** free of charge for one device. If needed, additional lead-tracking APPs can be booked in the online Exhibitor Shop.

The organizer provides each exhibitor with an **online profile** on [www.powtech.de/en](http://www.powtech.de/en) with the following services. This online profile remains online until at least six months before the next event.

The exhibitor is solely responsible for the information and other materials provided by him, in particular image materials. He shall indemnify the organizer against all claims by third parties asserted in relation to the materials sent.

- **Company profile** incl. company description up to 4,000 characters, company logo, contact information, stand number

- Presentation of **5 products** or **services** with product description up to 4,000 characters per product or service, pictures and the possibility of marking a product or services as a new product.

- Entry of company name and stand number in the **online floor plans**

- Social media and **online banner** with exhibitor's stand number, if applicable

- **Link** from the exhibition website to the exhibitor's website – the exhibitor connects a **return link**.

- Possibility of continuously **updating** the Internet entry

- All-year-round **support** by the Internet editing team

The exhibitor agrees to purchase the marketing services at a price of EUR 820.

This will be charged together with the stand rental. No reduction in price can be granted if only parts of the package are used.

## 15. Co-exhibitors

Co-exhibitors are companies who appear on the exhibitor's (= direct exhibitor's) stand and present their own products with their own personnel. Their independence must also be recognizable without physical separation.

Co-exhibitors are only admissible if they fulfill the conditions for participation in the event and the information requested on the application form for co-exhibitors has been entered in full.

If the application of a co-exhibitor is cancelled the direct exhibitor agrees to pay a processing fee of EUR 250.

## 16. Marketing services for co-exhibitors

The organizer provides each co-exhibitor with marketing services

- See item 14 for services included in package

The organizer provides an **Internet entry** on the exhibition website for each co-exhibitor. This entry is activated for **approximately one year** – including after the exhibition.

- See item 14 for services included in entry

The co-exhibitor also receives the following online advertising aids:

- See item 14 for aids provided

The exhibitor agrees to pay a participation fee and purchase the marketing services at a total price of EUR 1,070 for each co-exhibitor registered by him. This will be charged together with the stand rental or at a later date. No reduction in price can be granted if only parts of the package are used.

## 17. Entries in the exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en)

Charges for the basic entry in the exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en) are included in the price for the marketing services (see item 14 for direct exhibitors and item 16 for co-exhibitors).

Information about the entries of the direct exhibitor is made by sending in the completed forms A and C of the application form for POWTECH 2023. Information about the entries of the co-exhibitor is made by sending in the completed forms B and C of the application form for POWTECH 2023.

The entries stated are published in the exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en). Entries are only possible for direct and co-exhibitors. The direct exhibitor can subsequently supplement, change or delete entries in the list of products.

However, the obligation to purchase the marketing services remains unaffected hereof.

The exhibitor is responsible for the content of entries in the exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en) and for any damages arising out of such content. He is also responsible for the legal admissibility of the text documents provided for insertion. The exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en) is subject to the legal notices published by the exhibitor and product database regarding copyrights, trademark rights, liability/guarantee, links, deep links and frames. The exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en) is published by NürnbergMesse.

NürnbergMesse and its subcontractors receive and check the entries in the exhibitor and product database at [www.powtech.de/en](http://www.powtech.de/en) with the customary amount of care, but shall not be liable if misled or deceived by the customer. NürnbergMesse and its subcontractors are only liable for accidental omissions, printing errors, faulty workmanship of any kind, etc. if such defects can be proved to have been caused by intent or gross negligence. The exhibitor must assert claims against the publisher for any defects apparent by not later than two weeks after the start of the exhibition. Exhibitor claims for defects and/or damages expire by statutory limitation after a period of one year. The periods of statutory limitation are based on legal regulations.

# Special Conditions for Participation in the trade fair POWTECH 2023

(Continued)

## 18. Exhibitor evening

Participation in the exhibitor evening is included in the booking as per item 7.

## 19. Exhibition priority

An application for exhibition priority for this event has been submitted to the Federal Ministry of Justice. The priority certificate protects certain patent rights until submission of an application to a patent office in Germany or abroad.

## 20. Hygiene concept, no right of rescission when entry restrictions are tightened

- All event participants must fulfil the relevant requirements of the valid hygiene concept for the event. NürnbergMesse determines the content of the hygiene concept at its reasonable discretion with due regard to the statutory and regulatory requirements and the interests of the event participants. The hygiene concept may be changed depending on the interests of the event participants and the statutory/regulatory requirements. The currently applicable statutory/regulatory requirements, the currently valid framework hygiene concept for trade fairs and exhibitions, and information on the individual hygiene concept for the specific event can be found on the event website.

- Entry restrictions, i.e., the conditions under which persons may participate in the event (e.g., only persons who have been vaccinated or have recovered from the virus or have been tested), are based on the regulatory and statutory requirements in effect at the time of the event. Even if these entry restrictions change after the registration of the exhibitor, and particularly if they are tightened, the exhibitor will not be entitled to rescind the contract and will not be released from the obligation to pay the stand rent and fees for services. The cancellation option according to items 7 and 9 of the General Terms and Conditions of Participation in Trade Fairs and Exhibitions remains unaffected.

## 21. Exhibitor claims, written form, place of fulfillment, jurisdiction

All exhibitor claims against the organizer must be made in text form (§ 126b BGB). The statutory period of limitation begins on the last day of the exhibition. Agreements that deviate from these or supplementary terms must be in text form (§ 126b BGB).

German law and the German text shall prevail.

Place of fulfillment and jurisdiction is Nürnberg. However, the organizer reserves the right to bring his claims before the court of the place at which the exhibitor has his place of business.