

CHECKLIST & DEADLINES

FOR YOUR PARTICIPATION

FeuerTrutz 2022

29 – 30 June 2022 // Nuremberg, Germany

	WHEN
<input type="checkbox"/> Submitting the ONLINE APPLICATION FORM	until 15.1.2022
<input type="checkbox"/> Receipt of your CONFIRMATION OF APPLICATION via e-mail	after dispatch of application
<input type="checkbox"/> Receipt of your STAND SPACE CONFIRMATION via e-mail	From 17.2.2022
<input type="checkbox"/> Receipt of your INVOICE via e-mail	
<input type="checkbox"/> Free supply of ADVERTISING MATERIAL - INVITE YOUR CUSTOMERS! <ul style="list-style-type: none">■ Online banner for your homepage / e-mails/ signatures■ visitor mailings (Templates at feuertrutz-messe.de/downloads)■ send out your e-codes and admission vouchers■ Voucher monitoring as part of the TicketCenter	from 22.3.2022
<input type="checkbox"/> Book your PARTICIPATION IN THE SUPPORTING PROGRAMME Exhibitor Forums Fire Protection EXPERIENCE BIM Job Board CareerDay	until 8.4.2022 until 15.4.2022
<input type="checkbox"/> If booking an EXHIBITOR & BIM LECTURE + if participating in Fire Protection EXPERIENCE : please name all lecture / demonstration details (for Catalogue Entry)	until 8.4.2022
<input type="checkbox"/> Check your ONLINE ENTRY at "Exhibitors & Products" (Serves as a template for your entry in the printed Exhibition Catalogue)	until 20.4.2022
<input type="checkbox"/> Book your EXCLUSIVE MARKETING and MARKETING PACKAGES	as long as available
<input type="checkbox"/> ORDER additional SERVICES on time in the exhibitor area <ul style="list-style-type: none">■ suspension■ all other technical services such as: stand construction, hostesses, stand catering, water, electricity, compressed air supply, WiFi, working platforms, forwarding agent, parking permits, guarding, cleaning etc. Please note that orders received after the mentioned deadlines will be subject to an express processing surcharge amounting to 25 % of the ordered value.	until 17.5.2022 until 7.6.2022
<input type="checkbox"/> Fill in the STAND DESIGN CHECKLIST in the exhibitor area	until 23.5.2022
<input type="checkbox"/> PASSES on-site : register them in the TicketCenter (part of the ExhibitorShop)	possible until 30.6.2022
<input type="checkbox"/> Book MEETING ROOMS	
<input type="checkbox"/> Organise your travel arrangements: TRAVEL, HOTELS AND STAYING in Nuremberg	
<input type="checkbox"/> Before/During/After the event: lead lists via your VOUCHER MONITORING	

FeuerTrutz 2022	Assembly	27 – 28 June 2022	7:00 – 19:00
	Opening times	29 June 2022	9:00 – 17:00
		30 June 2022	9:00 – 17:00
	Dismantling	30 June 2022	17:00 – 22:00
		1 July 2022	7:00 – 19:00

DO YOU HAVE ANY QUESTIONS? FEEL FREE TO CONTACT US!

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NÜRNBERG MESSE