



## Guide - roundtables

In the following we show you how the roundtable will be displayed in our platform and how they work. We also have some technical information for you.

Please contact us if you have any questions.

We look forward to see you virtually in october!

Your Chillventa Team

# Technical info

The roundtables run via the tool „Jitsi“.

Jitsi admits the first 20 people with video and microphone. Up to 75 participants can join the call.

If you would like to organize a roundtable for a larger audience, you can also use other tools (e.g. teams or zoom), which we can insert into the platform with a link.

You are free to create the content of your roundtable (examples: product presentations, press conferences, lectures) and choose the time for your roundtables.

The roundtables are listed under „Topics & Talks“. In the picture you can see a test roundtable. This is also how it looks from the participants point of view.

The screenshot displays the Chillventa eSpecial event interface. At the top, there is a navigation bar with icons for 'Erinnerungen', 'Aktionen', 'Events', 'Chats', 'Kontakte', and 'Kalender'. Below this, a notification bar asks 'Möchten Sie neue Nachrichten sofort erhalten?' with a 'Desktop-Mitteilungen aktivieren' button. The main content area is titled 'Chillventa eSpecial > Test session mit Jitsi'. It features a sidebar on the left with categories like 'Beste Treffer', 'Teilnehmer', 'Topics & Talks', 'Exklusiv-Partner', 'Aussteller', 'Media Partner', 'Support', and 'Admin'. The main content shows the event details for 'MO 14. Test session mit Jitsi (Roundtable)' by Christina Fleischmann and Nadiska Stefani Beer. A 'Session jetzt betreten (Videocall/Webinar)' button is visible. Below the event description, there are 'Zusagen' and 'Keine Teilnahme' buttons. A 'Referenten' section lists two speakers: Nadiska Stefani Beer (Koordinator Chillventa NuernbergMesse) and Christina Fleischmann (Moderator NürnbergMesse GmbH).

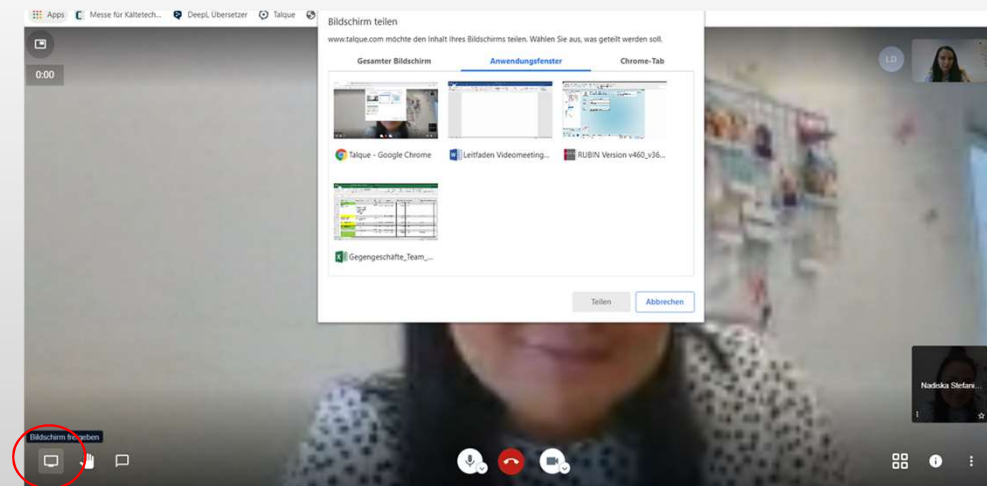
## Change settings



## Write chat messages



## Share your screen



## Shared screen and top sharing

