

1.– 5.3.2021

DIGITAL



embeddedworld2021

Exhibition & Conference

... it's a smarter world

All about Roundtable-Sessions

- Roundtables are **open conversation and discussion sessions** or **press conferences** that are directly embedded in your company profile. An ideal format for **sharing custom content** and increasing your reach.

Tutorial on how to book roundtable sessions:

<https://vimeo.com/503212994/f1ba0c39a2>

- The **booking process** has to be done for **each roundtable individually**, i.e. each roundtable gets **its own title and description**. You have received an e-mail with the following data for this purpose:

Sender: schedule@talque.com

Subject: Book your session at embedded world 2021 DIGITAL

Click on the "**Book Session**" button to **select an appointment slot** and access the **filling mask to maintain the information** for your session. **Save this mail to book multiple slots** if you have purchased more than one.

- Part of the **PREMIUM and EXCLUSIVE exhibitor packages** or can be booked separately in the [Online ExhibitorShop](#).
- **Visible** in your **company profile** as well as in the **general agenda** (public)
- Time limit: **max. 30 min.**
- Number of participants: **max. 40 persons** per roundtable
- Roundtables are **designed** and **chaired by yourself** (excluded are topics that have conference character or are tangential to conference topics)

Technical implementation with **standard tool Jitsi**, which is integrated into the platform

It is possible to integrate other common tools such as MS Teams or Zoom; for this, the **link must be provided by you**;

1.– 5.3.2021

DIGITAL



embeddedworld2021

Exhibition & Conference

... it's a smarter world

All about Roundtable-Sessions

This link will then be integrated into the platform. You have received an email with the following data for this purpose:

Sender: Freddy <freddy@piratesummit.de>

Subject: Embedded World 2021 DIGITAL RoundTables – use your preferred communication tool!

- Roundtables are **not automatically recorded** (recording is not possible with the Jitsi tool integrated on the platform)

If you use an external tool such as Zoom or MS Teams, it is **your responsibility to record the Roundtable.**

Please note the [compliance with the data protection guidelines](#).

- Embedding a pre-recorded video is possible, but not recommended.

This does not reflect the purpose of a Roundtable. Technical difficulties may occur, but not because of the platform.

The exhibitor must play back his own recording via screen sharing.

- **Participation** in a Roundtable is quite simple. On the platform, there is a category called "Roundtables" in the agenda. **Click on this category** and click on "**Participate**" for the roundtable you want. This will then be **saved directly in your calendar.**